

BROOKFIELD SPECIAL TAX DISTRICT

June 17, 2025, 4:15 PM

Meeting Minutes

The Brookfield Special Purpose Tax District met on June 17, 2025 at the Symmes Library. Commissioners present were: Conny Walker, Mary Taylor, Jay Sinnett, Leslee Newton and Pam Sinnett. Members attending were Sue Doyle, Pelham Creek, and Mike Newton, Brookfield. Also in attendance Alfreda Parks, County Voter Registration and Elections and Dennis Stone, County Elections, and Steven McKay, Grounds Guys Landscape.

CALL TO ORDER: Commissioner Conny Walker called the meeting to order at 4:15PM.

INVOCATION: Commissioner Mary Taylor gave the invocation.

APPROVAL OF PRIOR MINUTES: Minutes from the previous meeting were reviewed. The final revision was approved by Conny Walker, Chair and motion was unanimously approved.

ROUTINE BUSINESS: Steven McKay, Grounds Guys provided an update on the condition of the Brookfield Recreation grounds after a walk through of property prior to the meeting. McKay noted the crew missed trimming the hedge along the backside of the pool and weeds in junipers on the hill. He ensured job completion on the next scheduled appointment. The 4th round of fertilization has been completed in the fescue area. Commissioner Walker asked about work scheduled for the remainder of the year and the only open item is the tall hedge along Pelham Road not included in the contract, but is usually completed in the first quarter of the year.

Commissioner Newton reported there are 88 members of the Brookfield Recreation Association and the budget was in good condition with some upcoming small repairs due with repair cost projections of \$500 to \$1,000.

TREASURY REPORT: Commissioner Jay Sinnett presented a copy of the Financial Report as of June 16, 2025 and noted that any discussions regarding the Brookfield Recreation parking lot can be deferred to the next meeting. Commissioner Sinnett asked for updates on website management and Walker reported that she had nothing to report at this time.

The requested Millage Increase to 12.5 mills has been given final approval by County Council. It will be effective on tax bills sent out in late November or early December.

OLD BUSINESS: There was no old business to report.

NEW BUSINESS: Alfreda Parks, Greenville County Voter Registration and Elections and Dennis Stone, Greenville County Elections presented information and Q&A about upcoming elections. They presented information about the location for our local election this coming November. They noted the following:

- The office of Voter Registration and Elections has moved to McCalister Square, 225 Pleasantburg Dr., Suite B-6.
- Election Date is November 4, 2025
- Candidate filing starts at noon on July 15, 2025 through August 15, 2025. Names of filed candidates will be posted.

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- All county-run general elections for our area have permanently been moved from the Dove Tree Precinct location to Disciples United Methodist Church, 185 Riley Smith Dr, Greenville, SC 29615. The Commission agreed with the County to use this location for our upcoming Tax District Commission elections this November.
- Information for candidates seeking election or re-election can be found at SCVotes.gov.

The commission then discussed with Dennis Stone official title and structure requirements for the Brookfield Tax District Board. It was noted that the Commissioner Committee structure is not bound to specific committee title structures with one exception. One tax district representative must also be included on the board of the Recreation Association in order to monitor funds received from the county. This commissioner provides oversight that public funds are being used for the purpose stated.

There was also significant discussion on conflicts with library meeting room schedules. We have requested assistance from the county for scheduling meeting rooms more than two months in advance when conducting official business related to the elections and discussing use of public funds. Other possible meeting locations include nearby Fire District buildings; the County can put in a good word for us if we want to go that route.

Commissioner Walker will research the possibility of changing titles/roles for the remaining Brookfield Special Purpose Tax District commissioners.

ITEMS FROM THE FLOOR: There were no items from the floor.

NEXT PROPOSED MEETING DATES:

- September 10, 2025 at 5:30 PM
- January 14, 2026 at 5:30 PM

ADJOURNMENT: The meeting was adjourned at 4:40 PM with a motion by Commissioner Walker. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mary Taylor", written in a cursive style.

Mary Taylor, Secretary